

# Tuition & Fees

for Heritage Hall Christian School

## NEW STUDENT



form N-K5F  
year 18-19

### Kindergarten

Full-Day (7:55 AM-3:05 PM)

### MATRICULATION FEE

**\$125.00 PER STUDENT**

*Matriculation Fee is due with the Application. This non-refundable fee secures classroom space, covers any testing or screening that may be required, and the FACTS account set-up fee. (Fee will be refunded if the student is not accepted.)*

### ENROLLMENT REQUIREMENTS

1. Student must be 5 years old by September 1.
2. Interview with Elementary Principal
3. Entrance testing/screening
4. All required documents must be completed and submitted with the Matriculation Fee for enrollment to be considered finalized.

### REQUIRED DOCUMENTS

1. K-6 Application (APP-02)
  2. K-12 Enrollment Form (HH-K12)
  3. Financial Agreement (HH-FA)
  4. Birth Certificate
  5. Immunization Record
  6. Student Health History, including current physical exam
  7. School Year Information Form (HH-03)
  8. IDOE Health-Learning Info
  9. IDOE Home Language Survey
  10. IDOE Race-Ethnicity Info
- All forms and payments should be turned in to the Business Office in the High School building (south campus).

### TUITION

**\$4,880.00 per student per year**

### TUITION PLUS EXTENDED CARE (3:00-5:30 PM)

**\$5,990.00 per student per year**

- Tuition includes classroom materials, field trips, and special activities.
- Extended care option also includes an afternoon snack.
- Prices are based on the 36-week/180-day school year and are not adjusted for extended absence due to illness or travel.

### INCIDENTAL BILLING

- Incidental charges may include library fines or charges for lost books.
- A \$25 Late Fee will be charged for any fees unpaid by the date due; additional NSF fee for returned checks or declined debits.

### PAYMENT PLAN OPTIONS

One Annual payment due upon enrollment or by **July 20**  
Two Semi-annual payments:  
First payment due **when enrollment is confirmed**  
**Second payment due by Dec 20**  
10-payment monthly installment plan (**August - May**)  
11-payment monthly installment plan (**July - May**)

### FACTS MANAGEMENT SERVICES

Contact Information:  
Access & Navigation 866-412-4637 (FACTS)  
Billing Inquiries 765-289-6371 (HHCS Business Office)

To set up a new account, type this link into your browser:  
**[online.factsmgt.com/signin/3CSSV](https://online.factsmgt.com/signin/3CSSV)** Click "Create a username & password."

**Note:** Heritage Hall uses FACTS Management Services to bill and collect all tuition & fees. Payment options include automatic pre-scheduled bank payment from checking or savings account (ACH), credit card payment (no Visa), and online. There is a 2.75% merchant fee for credit card billing. If making a payment in the school business office, please make checks payable to Heritage Hall.



Visit us online at [www.hhcsmuncie.org](http://www.hhcsmuncie.org)  
Call us at (765) 289-6371  
Email us at [office@hhcsmuncie.org](mailto:office@hhcsmuncie.org)

Prices are subject to change.