

Tuition & Fees

for Heritage Hall Christian School

NEW STUDENT



form N-PK3d
year 18-19

Preschool (PK3-PK4)

3 DAYS (MWF)

MATRICULATION FEE

\$125.00 PER STUDENT

Matriculation Fee is due with the Application. This non-refundable fee secures classroom space, covers any testing or screening that may be required, and the FACTS account set-up fee. (Fee will be refunded if the student is not accepted.)

ENROLLMENT REQUIREMENTS

1. Student must be 3 years old (PK3) or 4 years old (PK4) by September 1.
2. Student must be potty trained.
3. Interview with Preschool Director
4. All required documents must be completed and submitted with the Matriculation Fee for enrollment to be considered finalized.

REQUIRED DOCUMENTS

- | | |
|-------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------|
| 1. PK Application (APP-01) | 8. IDOE Health-Learning Info |
| 2. PK Enrollment (HH-PK) | 9. IDOE Home Language Survey |
| 3. Financial Agreement (HH-FA) | 10. IDOE Race-Ethnicity Info |
| 4. Birth Certificate | 11. CCDF Parents' Notice, |
| 5. Immunization Record | 12. Preschool Policies & Agreements |
| 6. Student Health History (<i>a physical exam is <u>not</u> required for preschool</i>) | <i>Please turn in all forms and payments to the Business Office in the High School building (south campus).</i> |
| 7. School Year Information Form (HH-03) | |

TUITION—MWF Half-day (7:55-11:30)

\$1,995.00 per student per year

TUITION—MWF Full-day (7:55-3:00)

\$2,630.00 per student per year

TUITION PLUS EXTENDED CARE MWF (7:55-5:30)

\$3,305.00 per student per year

- Tuition includes classroom materials, field trips, and special activities. Full-day option includes lunch.
- Prices are based on the 36-week/180-day school year and are not adjusted for extended absence due to illness or travel.
- Extended care option also includes afternoon snack. **Note: Extended Care is not available for 3-day, half-day preschool.**

INCIDENTAL BILLING

- A \$25 Late Fee will be charged for any fees unpaid by the date due; additional NSF fee for returned checks or declined debits.

PAYMENT PLAN OPTIONS

FACTS MANAGEMENT SERVICES

One Annual payment due upon enrollment or by **July 20**
 Two Semi-annual payments:
 First payment due **when enrollment is confirmed**
Second payment due by Dec 20
 10-payment monthly installment plan (**August - May**)
 11-payment monthly installment plan (**July - May**)

Contact Information:
 Access & Navigation 866-412-4637 (FACTS)
 Billing Inquiries 765-289-6371 (HHCS Business Office)
To set up a new account, type this link into your browser:
online.factsmgt.com/signin/3CSSV Click "Create a username & password."

Note: Heritage Hall uses FACTS Management Services to bill and collect all tuition & fees. Payment options include automatic pre-scheduled bank payment from checking or savings account (ACH), credit card payment (no Visa), and online. There is a 2.75% merchant fee for credit card billing. If making a payment in the school business office, please make checks payable to Heritage Hall.



Visit us online at www.hhcsuncie.org
 Call us at (765) **289-6371**
 Email us at office@hhcsuncie.org

Prices are subject to change.