

Tuition & Fees

for Heritage Hall Christian School

NEW STUDENT



form N-PK5d
year 18-19

Preschool (PK3-PK4)

5 DAYS

MATRICULATION FEE

\$125.00 PER STUDENT

Matriculation Fee is due with the Application. This non-refundable fee secures classroom space, covers any testing or screening that may be required, and the FACTS account set-up fee. (Fee will be refunded if the student is not accepted.)

ENROLLMENT REQUIREMENTS

1. Student must be 3 years old (PK3) or 4 years old (PK4) by September 1.
2. Student must be potty trained.
3. Interview with Preschool Director
4. All required documents must be completed & submitted with the Matriculation Fee for enrollment to be considered finalized.

REQUIRED DOCUMENTS

- | | |
|---|--|
| 1. PK Application (APP-01) | 8. IDOE Health-Learning Info |
| 2. PK Enrollment (HH-PK) | 9. IDOE Home Language Survey |
| 3. Financial Agreement (HH-FA) | 10. IDOE Race-Ethnicity Info |
| 4. Birth Certificate | 11. CCDF Parents' Notice |
| 5. Immunization Record | 12. Preschool Policies & Agreements |
| 6. Student Health History (<i>a physical exam is <u>not</u> required for preschool</i>) | <i>Please turn in all forms and payments to the Business Office in the High School building.</i> |
| 7. School Year Information Form (HH-03) | |

TUITION—5 days Half-Day (7:55-11:30)

\$3,325.00 per student per year

TUITION—5 days Full-Day (7:55-3:00)

\$3,975.00 per student per year

5 Full-Days + Extended Care until 5:30

\$5,080.00 per student per year

- Tuition includes classroom materials, field trips, special activities, and lunch.
- Extended care option also includes an afternoon snack.
- Prices are based on the 36-week/180-day school year and are not adjusted for extended absence due to illness or travel.

INCIDENTAL BILLING

- A \$25 Late Fee will be charged for any fees unpaid by the date due; additional NSF fee for returned checks or declined debits.

PAYMENT PLAN OPTIONS

FACTS MANAGEMENT SERVICES

One Annual payment due upon enrollment or by **July 20**
 Two Semi-annual payments:
 First payment due **when enrollment is confirmed**
Second payment due by Dec 20
 10-payment monthly installment plan (**August - May**)
 11-payment monthly installment plan (**July - May**)

Contact Information:
 Access & Navigation 866-412-4637 (FACTS)
 Billing Inquiries 765-289-6371 (HHCS Business Office)
 To set up a new account, type this link into your browser:
online.factsmgt.com/signin/3CSSV Click "Create a username & password."

Note: Heritage Hall uses FACTS Management Services to bill and collect all tuition & fees. Payment options include automatic pre-scheduled bank payment from checking or savings account (ACH), credit card payment (no Visa), and online. There is a 2.75% merchant fee for credit card billing. If making a payment in the school business office, please make checks payable to Heritage Hall.



Visit us online at www.hhcsuncie.org
 Call us at (765) **289-6371**
 Email us at office@hhcsuncie.org

Prices are subject to change.