

# Tuition & Fees

for Heritage Hall Christian School

## NEW STUDENT



form **NE-JH**  
year **18-19**

**Junior High**

**7:55 AM-3:15 PM**

### MATRICULATION FEE

**\$125.00 PER STUDENT**

*Matriculation Fee is due with the Application. This non-refundable fee secures classroom space, covers any testing or screening that may be required, and the FACTS account set-up fee. (Fee will be refunded if the student is not accepted.)*

### ENROLLMENT REQUIREMENTS

1. Interview with Administrator
2. Entrance testing/screening PLUS transcript from previous school including testing and all academic records
3. All required documents must be completed & submitted with the Matriculation Fee for enrollment to be considered finalized.

### REQUIRED DOCUMENTS

- |  |   |
|--|---|
| 1. 7-12 Application (APP-03)                               | 9. IDOE Home Language Survey  |
| 2. K-12 Enrollment (HH-K12)                                | 10. IDOE Race-Ethnicity Info  |
| 3. Financial Agreement (HH-FA)                             | 11. Camp Agreement  |
| 4. Birth Certificate                                       | 12. Camp Crosley Health History   |
| 5. Immunization Record                                     | 13. Sports Physical if playing any sport  |
| 6. Student Health History, including current physical exam |   |
| 7. School Year Information Form (HH-03)                    | All forms and payments should be turned in to the Business Office in the High School building (south campus). |
| 8. IDOE Health-Learning Info                               |   |

### TUITION

**\$5,070.00 per student per year**

- Tuition includes classroom materials, field trips, special activities.
- Prices are based on the 36-week/180-day school year and are not adjusted for extended absence due to illness or travel.
- After school, students report to the study room. Those remaining at 4:00 p.m. will be checked into extended care in the elementary building and a daily charge of \$10 will be billed.

### INCIDENTAL BILLING

- Fees not covered by scholarships include Matriculation Fee, Extended Care, and fees in excess of the IDOE allowable amount.
- Incidental charges may include, library fines, charges for lost books, instrument repairs & reeds.
- Payment for athletic uniforms, trips & contest entry fees are due before uniforms are issued or before a student is registered for a trip or contest.
- A \$25 Late Fee will be charged for any fees unpaid by the date due; additional NSF fee for returned checks or declined debits.

### PAYMENT PLAN OPTIONS

One Annual payment due upon enrollment or by **July 20**  
Two Semi-annual payments:  
First payment due **when enrollment is confirmed**  
**Second payment due by Dec 20**  
10-payment monthly installment plan (**August - May**)  
11-payment monthly installment plan (**July - May**)

### FACTS MANAGEMENT SERVICES

Contact Information:  
Access & Navigation 866-412-4637 (FACTS)  
Billing Inquiries 765-289-6371 (HHCS Business Office)  
*To set up a new account, type this link into your browser:*  
***online.factsmgmt.com/signin/3CSSV*** Click "Create a username & password."

**Note:** Heritage Hall uses FACTS Management Services to bill and collect all tuition & fees. Payment options include automatic pre-scheduled bank payment from checking or savings account (ACH), credit card payment (no Visa), and online. There is a 2.75% merchant fee for credit card billing. If making a payment in the school business office, please make checks payable to Heritage Hall.



Visit us online at [www.hhcsuncie.org](http://www.hhcsuncie.org)  
Call us at (765) **289-6371**  
Email us at [office@hhcsuncie.org](mailto:office@hhcsuncie.org)

Prices are subject to change.